

Request for Excess Financial Aid Funds

I would like to request funds from my student account. I understand that I am now responsible to pay all courses and that I am obligated to abide by the payment schedule as provided at the start of my program. In addition, any funds distributed to me may be required to be returned to the source as a result of changes in my academic calendar.

I understand that I am ultimately responsible for all incurred expenses and, if I default on payment, St. Gregory's University, at its discretion, may take any steps necessary to collect the remaining indebtedness. I agree to pay any and all costs of collection, including reasonable attorney's fees.

Please check one of the following options for return:

- () I want only the funds in excess of the applicable charges for this disbursement period.

- () I want _____ from my available funds.

- () I want all available funds. (Choosing this option will make you a **CASH PAYING STUDENT**)

Student Signature

Student Name (Print)

Date

Refund checks will be processed in approximately 14 business days.

Refunds may only be processed after funds have been received and applied to your student account. Upon receipt of funds in the College for Working Adults Accounting office, you will be notified and your check request will be processed as indicated above.

All checks will be mailed as soon as they are available.